

Guest Registration Form

Booking Name: _____

Accommodation Address: _____

Arrival: _____

Departure: _____

Adults: _____ Children: _____

Guest Collecting Keys: _____

Home Address: _____

Home Phone: _____

Mobile: _____

Email: _____

Credit Card Details – this is to eliminate paying a security deposit bond of \$500.00

Name on Card: _____

Card Number: _____

Type: M/card Visa _____ Expiry Date: _____ Security Code: ___ __

Signature of Cardholder: _____

Drivers Licence No & State: _____

Vehicle Registration: _____

I authorise the use of the above credit card for the charging of:

- Replacement of lost keys, remote controls at cost
- Costs of professional pool cleaning/pool damages of any kind at the landlords discretion
- Cleaning charges for properties left unclean (Note: all rubbish should be placed in outside garbage bin, all kitchen items to be cleaned before departure), removal of excess garbage, boxes, bottles etc.
- Outstanding rental monies and or telephone charges (if applicable)
- Damages to the property OR common property
- Any other incidental charges that may be incurred as per the Ian Ritchie Real Estate Terms and Conditions. A minimum charge of \$50 is applicable should items be moved from one property to another.

NON Smoking Declaration - I/We acknowledge that the property is a Non Smoking property and any Smoking carried out inside will occur additional fee's and charges.

Photo ID required at check-in – copy to be taken

I AGREE TO ACCEPT AND ABIDE by the booking **TERMS AND CONDITIONS**. Ian Ritchie Real Estate reserves the right to terminate with immediate evictions should Terms and Conditions not be met. A full list of Terms and Conditions have been provided and are available on the website also.

Signature: _____